

PROCEEDINGS OF IQAC MEETING ON 08.09.2018

The meeting commenced with welcome address by Dr. Prasanna Kumar Mohanty, Principal, BJB Autonomous College, Bhubaneswar. In his welcome address he emphasized on the importance of IQAC in quality enhancement of the institution. Dr. Kalpalata Patri, Co-ordinator, IQAC, presented the AQAR for the session (2017-18) for approval. She focused on "Action taken Report" on previous year action plan (2017-18) and the **proposed plan of action** for the session 2018-19. **The chairperson, Dr. Prasanna Kumar Mohanty invited suggestions from the esteemed members of IQAC.**

1. **Prof. A.K. Das, Vice-Chairman**, Odisha state Higher Education Council expressed his satisfaction on 'Action taken Report' and 'Best practices' components of AQAR (2017-18) and expressed his comments as follows :

- Efforts must be taken for construction of multi gymnasium separately for boys and girls.
- Energy audit should be undertaken under proposed plan of action.
- Format to be designed for the maintenance of student data base. In the data base, on time graduation and student life cycle to be incorporated.
- Research activity of the faculty members to be activated.
- Change must be incorporated while designing student feedback format with emphasis on obtaining need-based curriculum.
- Opening up of Certificate course and Competency/skill based short term course.
- 'Question Bank' may be included under 'best practices'.
- The portion "motivating faculty to use ICT enabled teaching" under challenges to be deleted.
- Under resource generation, some funds can be generated by consulting various agencies while conducting outside examinations.

2. **Dr. Prasanta Kumar Acharya, member** appreciated the work of the Co-ordinator and the team for their initiative. He expressed his satisfaction on the quality aspect of AQAR which had been improved significantly. Besides he expressed his observations as follows.

- On the basis of student feedback on different dimensions like "medical facility", 'sports facility', "central library and canteen facility" action plan must be designed accordingly.
- Some of the area from the student feedback can also be selected and it may be included in the plan of institution for the next year (2018-19)

3. **Dr. K.P. Padhi, Member**, expressed his observation on AQAR (2017-18) as follows:

The point already included under challenges like "To conduct college election smoothly and control campus violence and orient student leaders for meaningful curricular and extracurricular engagement" to be deleted as it is one of the part & parcel of our activity.

4. All the esteemed external members emphasized that the plan of the institution for the next year should be followed by detail plan of action and appropriate methodology for fulfilling the plan.

5. **Miss Subhasmita Hota**, student representative suggested that “workshop on Research methodology” to be prepared for the students. She had further suggested that the examination schedule to be provided to the students well in advance. She also expressed her concern regarding delay in publication of results.
6. **Prof. A.K.Das** also suggested that a workshop on ‘Project writing’ should be organized separately for Science, Humanities and Commerce students. He further suggested that workshop for faculties should be organized for Research Methodology and Project work.
7. **Dr.P.K.Acharya** also emphasized on organization of workshop on preparation of project report writing on social science.
8. **Prof. Dr.SusmitPani, Member**, had sent his observation through e-mail mentioning some pertinent points as follows:
 - Inclusion of score of two previous cycles.
 - Inclusion of physical separation of Higher Secondary and RUSA initiative in little details.
9. **On the basis of the above observations it has been resolved to make necessary changes in the AQAR (2017-18)**
 - Score of two previous cycles to be included.
 - Two points from challenges to be deleted as proposed.
 - One point to be added in the Action Plan (2018-19) regarding organization of workshop on “Project Report Writing”
 - Student feedback on institution analysis report to be emphasized on grey areas where the action to be taken.

AQAR (2017-18) was approved and it was resolved to send AQAR to NAAC as per their instruction and to upload the Report in the college website.

The meeting ended with a vote of thanks proposed by Dr.Rita Pati, Vice-Principal

KPam
08.09.2018
Dr. KalpalataPatri
Co-ordinator,IQAC

Prasanna Kumar Mohanty
08/09/18
Dr.Prasanna Kumar Mohanty
Chairperson,IQAC