

## PROCEEDINGS OF THE IQAC MEETING HELD ON 09.11.2018 AT 12.15 P.M.

Internal Quality Assurance Cell (IQAC) meeting was held on 09.11.2018 at 12.15 P.M. in the Office Chamber of the Principal under the chairmanship of Dr. Prasanna Kumar Mohanty, Principal, BJB Autonomous College. At the outset Principal delivered his welcome address appreciating the efforts of Co-ordinator, IQAC. Dr. Kalpalata Patri, Coordinator, IQAC presented the Action Plan of the academic session 2018-19, highlighting the measures to be taken regarding each item. She suggested the details of the plan as follows :

- Environmental audit to be conducted by Botany, Zoology, Physics and Chemistry Departments in which Botany Department has to take initiative. The format to be prepared in consultation with expert personnel.
  - Gender audit to be carried out by Department of Education, Sociology and Anthropology.
  - Students mentoring system to be carried out by the Co-ordinator, Proctorial Committee.
  - Workshop/Talk on writing of 'project report' is to be carried out separately for Science and Humanities students by inviting resource persons.
  - Students' data base to be prepared in collaboration with Controller of Examinations and SAMS Centre.
  - Regarding "Green brigade", Officer of NSS should take initiative for preparing list of Volunteers (at least 25) who have to make the campus Green and make some effort in the same direction in the adopted village.
  - Work-shop on research methodology to be organized for the faculty members who are interested for preparing research proposal.
- Chairperson Dr. Prasanna Kumar Mohanty invited suggestions from the esteemed members.

**Dr. Indu Bhusan Mohanty, Co-ordinator, NAAC and UGC** suggested the followings :

- Data base is going to be prepared through NSDL, a Government of India organization hence the data base to be prepared through that process.
- Regarding workshop on project writing and research methodology, the date may be deferred to the next academic session.

**Dr. Joshamani Mishra, HOD, Psychology** emphasized on ensuring students' attendance in the institution.

**Dr. Bibhbari Bal, HOD, Sociology and Asst. Co-ordinator, IDP** expressed that data base should be prepared in each department which is major source of bondage between teacher and students.

**Sri Prasanta Kumar Parida, Asst. Prof. of Physics and Co-ordinator, IDP** suggested that relevant database to be sent to each department from SAMS centre.

**Sri Gynaranjan Mohanty, HOD, Political Science and Legal Bursar** supported the view point of Sri P.K. Parida. He also added that remedial classes can be engaged properly, if relevant database is available.

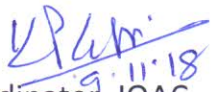
**Dr. Pranati Das, Asst. Prof. of English and NSS Programme Officer (Girls Wing)** suggested regarding formation of different clubs in the college for providing forum for students' participation.


**Dr. Itishree Padhi, HOD, Anthropology and Dr. Pratima Sarangi, HOD, Sanskrit** emphasized on organization of seminars as compulsory component for developing communication skill.

**Dr. Kalpalata Patri, Co-ordinator, IQAC** emphasized that Parent teacher meeting should be organized in all the regular departments and four Government sponsored self financing departments.

The report of PT meeting should be submitted to IQAC Co-ordinator on or before 30<sup>th</sup> November, 2018 with all the filled-in "feedback" forms. The filled-in student feedback forms are to be submitted to the Co-ordinator by 31<sup>st</sup> January, 2019 positively. The amount to be spent in organizing parent teacher meeting is to be reimbursed after submission of all the documents subject to a maximum amount upto Rs.300/- (Rupees Three hundred) only.

The meeting ended with a formal vote of thanks proposed by Dr. Bibhabari Bal, Asst. Professor of Sociology.

  
Co-ordinator, IQAC  
BJB Autonomous College,  
Bhubaneswar

  
Principal, 09.11.18  
BJB Autonomous College,  
Bhubaneswar

## Report on Interactive Session on Career Opportunities organised by Career Counselling Cell

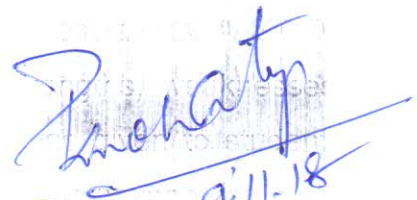
The Career Counselling Cell of BJB Autonomous College held its first session on 09.11.2018 at Arts Block of the College for the students of Science, Arts and Commerce. Sri Sujit Acharjya of ENRICH Career Counselling and Skill Development Centre, Bhubaneswar was the Guest Speaker of the occasion and he presented a talk on "Emerging Career Opportunities for Under Graduate Students". The meeting was presided over by Dr.P.K.Mohanty, Hon'ble Principal of our College. Dr. Mousumi Das, Coordinator of Career Counselling Cell stated the objectives of the cell and introduced the Guest Speaker.

The session continued for two hours. The Speaker emphasised on the importance of career counselling for students. According to him each and every student must have knowledge regarding his/ her strengths, weaknesses and interest areas. A SWOT analysis was done on students to help them know their strengths, weaknesses, opportunities and threats. Subject wise specific information was given to students regarding various career opportunities available to them. Finally, a psychometric test was conducted on the students to find out their interest areas and job suitability.

The presentation was followed by an interactive session in which students asked questions and clarified their doubts. Students' feedbacks were also taken. Finally, the session concluded with Vote of thanks by Smt. Lekha Das, Associate Coordinator of the Career Counselling Cell.



Co-ordinator, IQAC  
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Bhubaneswar



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BJB Autonomous College,  
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