



PROCEEDINGS OF H.O.D.s MEETING HELD ON 03.02.2018

The meeting commenced with a discussion initiated by the Chairperson, Principal Dr.Prasanna Kumar Mohanty. Dr.Kalpalata Patri, Coordinator, IQAC invited suggestions from the members of IQAC and HODs regarding the Format on Assessment of Teachers and introduction of computer literacy programme for faculty members. After thorough discussion the following resolutions were taken.

1. The Feedback format shall be issued by the Departments to Honours/Core students having minimum 75% of attendance.
2. The assessment will be applicable to Regular, Contractual and Guest Faculties of Regular and Self-Financing courses.
3. The students will not write their name and Roll No. in the format.
4. HOD shall certify the authenticity of the form by putting his/her signature while submitting the form to Co-ordinator, IQAC..
5. Opinion shall be invited from the faculty members regarding the opening up of computer literacy programme. On the basis responses received from them action plan will be prepared.
6. The Feedback format was approved with minor modification.


3.2.18
Coordinator, IQAC


03.02.18
Principal
B.J.B. Autonomous College,
Bhubaneswar