

**ADMISSION INTO B.ED COURSE
(SELF-FINANCING MODE)
FOR THE SESSION, 2018-20**



INFORMATION BROCHURE

**B.J.B. AUTONOMOUS COLLEGE
BHUABNESWAR – 751014, ODISHA
NAAC Accredited 'A' Grade**

Applications are invited for admission into two years B.Ed program on Self-Financing mode.

- **Intake Capacity of the Institution: 50 (Fifty)**
- Duration: 02 years
- Subject Wise distribution of seats:

B.A., B. Ed - 25 Seats. (Arts)
B.Sc., B.Ed - PCM }
B.Sc., B.Ed - Other Science } **25 Seats. (Science)**

Category of Candidates and Distribution of Seats:

Sl. No	Category	Percentage of Reservation	Seats to be allotted	PWD (5%)	ESM/SDP/COM (1%)	Green Card (1%)	In-service Elementary (5%)	In-service Secondary (10%)	Balance
1	SC	16.25	8	0	0	0	0	1	7
2	ST	22.50	11	0	0	0	1	1	9
3	SEBC	11.25	6	0	0	0	0	1	5
4	UR	50.00	25	2	1	1	1	2	18
TOTAL		100	50	2	1	1	2	5	39

Total seats in each category shall be distributed between Arts and Science discipline candidates on 50:50 basis. Out of 50% of Science seats, there will be 25% of reservation for PCM and 25% for Other Science subject. The students having Physics, Chemistry, Mathematics (200 marks each) subjects at the Graduation level shall only be considered eligible for PCM Category. Candidates having any other combination of subjects shall be considered under Other Science Category. Out of the 50% seats for Arts candidates, reservation of seats shall be made for students having English Honours and Odia Honours at Graduation level @ 7.5% each. Rest 35% seats shall be for other Arts subjects.

If available seats in any category of Arts/Science happens to be odd number, in such case benefit shall go to the candidates having the higher career marks either in Arts/Science category.

Interchange of Seats:

- In case of non-availability of eligible candidates in Science/Arts Groups interchange of seats as per social category shall be permitted.
- The candidates seeking admission for different special reserved category are required to apply separately for each special reservation.
- The Seats earmarked for special reserved candidates and In-Service candidates shall be converted and added to total number of seats for direct admission under UR category if the specific categories of candidates are not available.

Eligibility:

The candidate must fulfil all the eligibility conditions given below:

- She/he must be an Arts/Science Graduate. General candidates should have at least 50% marks in aggregate in the Bachelor's Degree Examination or in the Master Degree in Science/Social Science/Humanity and SC, ST, SEBC and PWD candidates should have 45% of marks in aggregate in the Bachelor Degree Examination or in the Master's Degree. She/he should have passed Graduation with at least two school subjects of minimum 200 marks each.

OR

- Candidates having Bachelor Degree in Engineering or Technology (B. Tech) with specialization in

Science and Mathematics (as per AICTE syllabus) with 55% marks in aggregate for General candidates and 50% marks in aggregate for SC, ST, SEBC and PWD candidates.

- The Science graduate candidates should have passed with two school subjects (with not less than 200 marks each) out of Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science and Geography.

N.B: The Candidates claiming reservation for PCM subject must have studied all the concerned subject i.e. Physics, Chemistry and Mathematics of minimum 200 marks each.

- For the Arts Graduate candidate: The candidates applying for Arts category must have studied at least two (02) school subjects of 200 marks each at their Graduation level. The Candidates must have studied two (02) school subjects from the following: Language (English/Odia/Hindi/Sanskrit), History, Geography, Economics, Indian Economy, Political Science, Landmarks in Indian History, Indian Geography, Indian Polity, Mathematics . The candidates having any two language subjects at their Graduation level cannot claim as having two school subjects. All the language subjects viz English / Odia / Hindi / Sanskrit studied as compulsory/ pass / honours / elective shall be treated as one subject.

N.B: The candidates who have passed Shastri qualification are not eligible to apply for the General B.Ed Course

- She/he must have passed Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in specific examination conducted by BSE, Odisha of HSC standard or should have passed HSC Examination of BSE, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that he/she has passed HSC Examination in Odia medium.

Age: The age limit as on **30.06.2018**

For SC, ST and SEBC Candidates	35 years	She/ He should have not born before 30.06.1983
For Women Candidates of all categories	35 years	She/ He should have not born before 30.06.1983
For General Candidates	30 years	She/ He should have not born before 30.06.1988
For PWD Candidates	40 years	She/ He should have not born before 30.06.1978

Note: The upper age limit is inclusive of age relaxation for relevant groups as admissible under rules.

Residential Certificate :

The candidates must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate (issued after 30.06.2017) in the prescribed format issued in favour of him/her by the Tahasidar/Additional Tahasildar concerned.

Caste Certificate:

In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar/Additional Tahasildar. The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).

PWD Certificate:

- PWD candidates are required to submit PWD Certificate issued in their favour in the prescribed form by District Medical Board. Candidates in possession of temporary disability certificate shall submit their latest renewal certificates. The candidates cannot claim reservation in two types of disabilities to fulfil the minimum percentage of disability.
- PWD candidates with extent of disability not below 40% (blindness and low vision, hard of hearing, locomotors disability including cerebral palsy, leprosy cured, dwarfism, acid attack victim and muscular dystrophy, autism, intellectual disability, specific learning disability and mental illness) are only eligible to claim reservation under PWD category as per Higher Education Department Notification No.10161/HE dated 7th April 2018.
- The selected candidates shall be referred immediately to the Appellate Medical Board constituted at SCB Medical College, Cuttack/MKCG, Berhampur (RDC Division-wise) for verification.
- On the basis of the report of the Appellate Medical Board, the admission shall be given only to the candidates suggested by it.
- However, such candidates shall pursue their studies within the existing facilities available in the institutions until special provisions are made for them.
- During examination, 20 minutes compensatory time per hour shall be allowed.
- If a candidate desires to take scribe of his own or wants the provision of a Scribe from the Examination Centre, he/she shall intimate the concerned Head of the Examination Centre one day before for making necessary arrangements.
- The Head of the Examination Centre shall verify the PWD certificate of the candidate before allowing the candidate to use the Scribe as well as the identity proof of the Scribe, if arranged by the candidate himself.
- All PWD candidates shall be allowed to give examination in the ground floor only.

Kashmir Migrant:

The following type of relaxation will be admissible in case of Kashmir Migrants in the matter of their admission (vide Government letter No. 6110/SME dated 15.04.2010)

- Extension in date of admission by about 30 days.
- Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- Increase in intake capacity up to 5% - course –wise.
- Reservation of at least one seat in merit quota in technical / professional institutions.
- Waiving of domicile requirements.
- Facilitation of migration in second and subsequent years.

Ex-Servicemen (ESM) / Serving Defense Personnel (SDP) / Children of Martyrs (COM) Candidates:

The person who is retired from Defense Service (**Army, Navy and Air-Force**) is to be considered as Ex-Servicemen except Central Army Police Force (CAPF). The son/unmarried daughter/ spouse of Ex-Servicemen including self are eligible to apply on submission of Certificate issued by the Rajya Sainik Board, Nageswar Tangi, Odisha, Bhubaneswar in favour of his/her parents/spouse at the time of filling up of the Application Form. The certificate must reflect the name of ex-servicemen, the date of entry to the defense service and retirement, his relationship with the candidate, seal and signature of the concerned authority.

The candidates claiming reservation under Serving Defense Personnel (SDP) / Children of Martyrs (COM) categories will submit valid proof/certificates issued by competent authority.

N.B. One percent of the sanctioned seat is reserved for self/children/wife/husband of ESM, SDP and the COM.

Green Card Holder Candidates:

The candidates under this category are eligible to apply (as Government Resolution **No.29055/HFW dated 09.11.2012**) on submission of the prescribed Green Card of Health and Family Welfare Department, Government of Odisha issued by CDMO concerned.

The Green Card holder shall be treated under this category provided the dates of operation of parents are prior to 09.11.2012.

The name and date of birth of the candidate and name of the parents written on Green Card must be same as reflected in HSC Certificate of the candidate.

In-Service Candidates:

Eligibility:

- **General** candidates having **50% marks** and reserved category i.e. **SC, ST, SEBC, PWD** having **45% marks**, in aggregate, either in Bachelor's Degree and / or in the Master's Degree or any other qualification equivalent thereto are eligible to apply.
- Untrained In-Service teachers except PET, Classical Teacher and Hindi Teacher validly appointed on regular basis against the sanctioned yardstick TGT posts in Government/Government Aided/Recognized High Schools and continuing as such are eligible to apply provided he/she must have completed at least **one year of continuous service** by the last date of submission of Application Form.
- In case of non-availability of teachers from the Government/Government Aided institutions, the names of untrained teachers from recognized schools may be sponsored by the concerned Directorates.
- Teachers validly appointed on regular basis against the sanctioned posts in Government/ Government Aided/ Recognized Elementary Schools having Graduate qualification and continuing as such are eligible to apply provided **he/she must have completed at least three years of continuous service** by the last date of submission of Application Form.
- Not more than two In-Service candidates shall be selected from one institution in one academic session. All In-Service candidates shall submit an undertaking at the time of admission to the effect that they shall not claim any salary/stipend during the period of their training. He/she shall have to submit an affidavit to the effect that he/she shall continue in the school in question for a period of at least 10 years after completion of his/her B.Ed training.
- The service seniority of the In-Service Candidates of Secondary schools will be counted from the date of joining against sanctioned TGT yardstick posts/date of recognition of Class X whichever is later.
- The service seniority in case of candidates of elementary schools shall be counted from the date of joining against sanctioned post in Government, Government Aided Elementary Schools/date of recognition of schools whichever is later. However, in case of elementary In-Service candidates, if the year of passing graduation is after the date of joining or date of recognition of school, the service seniority will be counted from the year of passing graduation.
- Other criteria as decided by the Director, Elementary Education/Secondary Education as the case may be.
- State level selection of candidates shall be made on the basis of recommendation by the Director, Elementary Education/Secondary Education as per the seats reserved for the category.

Selection for In-Service Candidates:

- The service seniority of the In-Service Candidates of Government/Government Aided/Recognized High Schools will be counted from the date of joining against sanctioned TGT yardstick posts/date of recognition of Class X whichever is later.
- The teachers from secondary level shall be selected by the Director, Secondary Education, Odisha as per selection criteria and a final list of selected secondary teachers along with their application forms shall be submitted to the Principal, B.J.B Autonomous College, Bhubaneswar within the stipulated date.
- In case of non-availability of teachers from the Government/Government Aided Institutions, the names of untrained teachers from recognized schools may be sponsored by the above Directorates. In case of sponsoring of untrained in-service teachers of recognized schools, the Block Education Officers and District Education Officers must certify that no untrained in-service applicants of Government/Government Aided schools are available.
- The application of all sponsored in-service teachers must be countersigned by the Block Education Officers/District Education Officers, as applicable.
- The in-service teachers should submit their application forms to their respective Block Education Officers/District Education Officers within the stipulated date. After countersigned by the concerned authority, their application forms shall be forwarded to the Director, Elementary Education/Director, Secondary Education, Odisha within the scheduled date. **The filled in Application Form of any in-service Teacher sent to this College directly from the Block Education Officers/District Education Officers or from the candidate will not be entertained.**
- The service seniority in case of teachers of elementary schools shall be counted from the date of joining against sanctioned post in Government, Government Aided / Recognized Elementary Schools/ date of recognition of schools whichever is later. However, in case of elementary in-service candidates, if the year of passing Graduation is after the date of joining or date of recognition of school, the service seniority will be counted from the year of passing graduation.
- The teachers from elementary level shall be selected by the Director, Elementary Education, Odisha as per selection criteria. A final list of selected elementary teachers along with their application forms shall be submitted to the Principal, B.J.B Autonomous College, Bhubaneswar within the stipulated date.
- Other criteria as decided by the Director, Elementary Education/Secondary Education as the case may be.
- State level selection of candidates shall be made on the basis of recommendation made by the Director, Elementary Education/Secondary Education as per the seats reserved for the category.
- No recommendation of unreserved candidates in lieu of SC/ST candidates will be made by the sponsoring Directorates. The list sponsored by the Directorates should not be more than 100% of the earmarked seats for each category.

Admission Criteria/Selection Procedure:

Selection of the candidate will be made on the basis of career marks from HSC/10th to Graduation as per NCTE norms. In case of tie, the higher percentage of marks at the graduation level shall be taken into consideration. If the graduation marks become tie, the candidate who is born earlier will be considered first in merit. There shall be no transfer of candidates once admitted.

How to obtain Information Brochure and Application Form:

The Information Brochure and Application Form are available in the College Website. The candidate is required to download the application form from the College Website: www.bjbcollege.in. Candidates of all categories are required to pay **Rs. 500/- (Rupees Five Hundred)** only through online generated challan of SBI collect for **Self Financing B.Ed. Course**.

How to Deposit in SBI Collect:

- Visit the link: www.onlinesbi.com/prelogin/collecthome.htm
- Read the Disclaimer Clause and click on check box and **Proceed** button for making payment.
- Select appropriate **State Of Corporate/Institution** as **Odisha**
- Select from the drop down menu for **Type Of Corporate/Institution** as **Educational Institution** and select **GO**
- Under **Education Institutional Name** select **BJB AUTONOMOUS COLLEGE** and Click on the '**Submit**' button.
- Under **Select Payment Category** scroll down to **Admission Form B. Ed (Self Financing) 2018-19** wherein it opens to the **Online Challan page**.
- Enter all details as mentioned in the Challan page and click on **Submit** for further payment or **Reset** for any alternation of the data.
- In the Payment Gateway select the payment mode either by Debit/ Credit card either by MASTER, VISA or MAESTRO cards only. (**Rupay** card is not accepted by SBI COLLECT)
- Once the payment is made take a printout of the SBICollect receipt and send it along with the admission form.

Documents to be submitted with the application form:

All candidates are required to submit the self attested photo copies of the following documents:

- ☞ HSC/10th certificates and mark sheets.
- ☞ +2/12th certificates and mark sheets.
- ☞ Degree certificates and mark sheets.
- ☞ Post Graduation certificates and mark sheets.
- ☞ Equivalency Certificate in case of any Degree obtained from University outside Odisha.
- ☞ Certificate of Headmaster of the schools to the effect that he/she has passed HSC in Odia medium (In cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
- ☞ Residential Certificate issued by Tahasidar/Additional Tahasildar.
- ☞ Caste Certificate in case of SC, ST, SEBC candidates by virtue of birth.
- ☞ PWD Certificate in case of PWD candidates.
- ☞ Ex-Serviceman Certificate in case of son/daughter/spouse of Ex-Serviceman
- ☞ Green Card in case of Green Card Holder.

N.B: *Xerox Copies of all certificates/mark sheets shall be signed by the candidates in full.*

Documents to be submitted with the application form for in-service Candidates.

All In-Service Candidates shall submit the Xerox Copies of the following documents attested by the Headmasters/Headmistress/Principals as mentioned below along with their application forms.

- › All Certificates and Mark Sheets in Photo copies.
- › Copy of the appointment letter and joining letter
- › Copy of the Service Continuance Certificate.
- › Copy of the first and last page of the Service Book in case of teachers serving in Government/Government Aided schools.
- › Copy of the approved management at the time of appointment of in-service candidates.
- › Copy of the resolution of Management in case of Non-Government aided recognized schools showing that the appointment has been regularized.
- › Caste Certificate in case of SC, ST and SEBC candidates by virtue of birth.
- › The In-Service Candidates shall have to submit an affidavit to the effect that he/she shall continue in the school in question, for a period of at least 10 years after completion of his/her B.Ed training.

N.B: Xerox Copies of all certificates/mark sheets should be signed by the candidates in full.

FEES:

Institution fees at the time of Admission:

- a) Admission fees of the College.
- b) Course Fees @ **Rs. 45000/-** (Rupees Forty Five thousand only) for the **1st year** and **Rs.45000/-** (Rupees Forty Five thousand only) for the **2nd year**.

*** NO COURSE FEE AND ADMISSION FEE WILL BE RETURNED TO THE STUDENTS AFTER TAKING ADMISSION TO THE B.ED COURSE.**

N.B: However, in case of PWD candidates, only tuition fees and admission fees will be exempted of the following categories of disabled students:

- Blind students who have used Braille for studies.
- Deaf candidates with disability or more than 75%.
- Orthopedically handicapped students with disability of more than 75%.

Interpretation: The decision of the Admission Committee with regard to anything not covered in the Information Brochure or as given rise to dispute in interpretation of any rule shall be final and binding.

HOW TO APPLY: The application form duly filled in along with SBI Collect Bank Receipt and required documents should reach the Principal, B.J.B Autonomous College, B.J.B Nagar, Bhubaneswar, Odisha, PIN: 751014 latest by 23.06.2018, 4.00 P.M. by Speed Post / Registered Post. The candidates may also submit the same **by hand** in the **B.Ed Department, Room No.55, New Arts Block** of the college from 05.06.2018 to 23.06.2018 between 11.00 AM to 3.00 PM on the working days only.

The College shall not be held responsible for any kind of postal delay. Application form incomplete in any respect or received after the last date shall be rejected. The cover envelop of the application form must be written as **“APPLICATION FOR THE ADMISSION TO B.ED COURSE”**.

05.06.2018 (11.00 AM)	START OF RECEIVING OF FILLED IN APPLICATION FORM WITH REQUIRED DOCUMENTS
23.06.2018 (4.00 PM)	LAST DATE OF RECEIVING OF FILLED IN APPLICATION FORM WITH REQUIRED DOCUMENTS

N.B: IF A SELECTED CANDIDATE FAILS TO SUBMIT THE DOCUMENTS AND ADMISSION FEES & COURSE FEES ON THE SPECIFIED DATES OF ADMISSION, THE CLAIM FOR ADMISSION SHALL BE FORFEITED.

